

Van der Valk Hotel Utrecht

Winthontlaan 4-6 · 3526 KV · Utrecht · The Netherlands

Attn. Sales department Groups, Meetings & Events

E-mail: sales@utrecht.valk.nl**Booking form**

Incose EMEA workshop, referentie UTR-GF11133

First and last name : _____**Address and zip code** : _____**Company name** : _____**Phone number** : _____**E-mail address** : _____**Number of Persons** : _____ **Nationality** : _____**Hotelroom** 09 October '19 Single room incl. breakfast á €162,50 excl. citytax 10 October '19 Single room incl. breakfast á €162,50 excl. citytax**Credit card number** : _____ **Expiration date:** _____ / _____**Credit card holder** : _____**Arrival date** : _____ **Departure date** : _____**Special requirements**

I confirm that all the above information is valid and correct. We will inform Van der Valk Hotel Utrecht of all amendments. I understand that this reservation is not confirmed until Van der Valk Hotel Utrecht confirms with a booking number. Reservations can be made until **10-09-2019**. After this date the hotel cannot guarantee a hotel room.

Cancellation terms and conditions

On receipt of your credit card details your booking will be confirmed. In case that you should need to cancel your reservation, no charges shall be charged when we receive your cancellation prior to **01-10-2019, 12:00PM**. Shall you cancel after this date you will be charged one night's cancel. Card details provided to guarantee your reservation.

Signature**Date**